

To: Members of the County Council

Date: 28 November 2016

Direct Dial: 01824706141

e-mail: democratic@denbighshire.gov.uk

Dear Councillor

You are invited to attend a meeting of the **COUNTY COUNCIL** to be held at **10.00 am** on **TUESDAY, 6 DECEMBER 2016** in **COUNCIL CHAMBER, COUNTY HALL, RUTHIN LL15 1YN**.

Yours sincerely

G Williams
Head of Legal, HR and Democratic Services

AGENDA

PART 1 - THE PRESS AND PUBLIC ARE INVITED TO ATTEND THIS PART OF THE MEETING

1 APOLOGIES

2 DECLARATIONS OF INTEREST

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

3 URGENT MATTERS AS AGREED BY THE CHAIR

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act, 1972.

4 CHAIRMAN'S DIARY (Pages 5 - 6)

To note the civic engagements undertaken by the Chairman of the Council (copy attached).

5 MINUTES (Pages 7 - 12)

To receive the minutes of the meeting of County Council held on 18 October 2016 (copy attached).

6 WELSH LANGUAGE STEERING COMMITTEE (Pages 13 - 30)

To consider a report by the Public Protection Manager (copy attached) for Council to adopt a formal Welsh Language Steering Group within the Council's Constitution.

7 NOTICE OF MOTION

Councillor Arwel Roberts put forward the following Notice of Motion for consideration by full Council.

"It has been brought to my notice that there is prevalence of flying drones around Rhuddlan and Rhyl at present. Technology is a marvellous thing but it seems that these flying machines hover over people's houses and gardens. The law states that they cannot be flown over built up areas or within 50 metres of people you don't have control over.

These drones can be bought quite cheaply with cameras fitted on them, they are affordable and therefore accessible to anyone.

I believe that they have been banned in London's Royal Parks and there should be an exclusion zone over all parks and beaches in Denbighshire.

A trip to the local park or beach could result in some angry parents and if you send these remote control drones over people's property it will not go down very well.

These drones should be banned over all Denbighshire's public places."

8 COUNTY COUNCIL FORWARD WORK PROGRAMME (Pages 31 - 34)

To consider the Council's forward work programme (copy attached).

MEMBERSHIP

Councillors

Councillor Ann Davies (Chair)

Raymond Bartley

Brian Blakeley

Joan Butterfield

Jeanette Chamberlain-Jones

Bill Cowie

Meirick Davies

Stuart Davies

Peter Duffy

Hugh Evans

Peter Evans

Bobby Feeley

Carys Guy

Huw Hilditch-Roberts

Martyn Holland

Councillor Win Mullen-James (Vice-Chair)

Jason McLellan

Barry Mellor

Bob Murray

Dewi Owens

Merfyn Parry

Paul Penlington

Pete Prendergast

Arwel Roberts

Anton Sampson

Gareth Sandilands

David Simmons

Barbara Smith

David Smith

Bill Tasker

Colin Hughes
Rhys Hughes
Hugh Irving
Alan James
Alice Jones
Huw Jones
Pat Jones
Gwyneth Kensler
Geraint Lloyd-Williams

Julian Thompson-Hill
Joe Welch
Cefyn Williams
Cheryl Williams
David Williams
Eryl Williams
Huw Williams
Mark Young

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Agenda Item 4

Digwyddiadau wedi eu mynychu gan y Cadeirydd / Events attended by Chairman

<u>Dyddiad/Date</u>	<u>Digwyddiad/Event</u>	<u>Lleoliad/Location</u>
01/10/16	Gŵyl Gerdd Rhyngwladol Gogledd Cymru North Wales International Music Festival	Llanelwy / St Asaph
02/10/16	Cyngerdd Superkids Superkids Concert	Yr Wyddgrug / Mold
04/10/16	Sioe arbennig disgyblion Ysgol Cefn Meiriadog o 'Matilda' gan Roald Dahl Special School Showing by pupils of Ysgol Cefn Meiriadog of Roald Dahl's 'Matilda'	Cefn Meiriadogi
05/10/16	Ymweliad I Grwp Tai Pennaf/Pennaf Housing Group Visit	Y Rhyl / Rhyl
05/10/16	Agoriad o'r Ganolfan Ymchwil a Bugeiliol, Ysgol Brynhyfryd Opening of the new Research Centre and Pastoral Centre at Ysgol Brynhyfryd (Is-Gadeirydd wedi mynychu/Vice-Chairman attended)	Rhuthun / Ruthin
06/10/16	Lansio Cynllun 5 Mlynedd Hosbis a Chanolfan Gofal Sant Cyndeyrn Launch of St. Kentigern Hospice and Palliative Care Centre 5 Year Plan	Llanelwy / St. Asaph
07/10/16	Gwobrau Eich Pencampwyr 2016 Your Champions Awards 2016	Llandudno
07/10/16	Dawns Giniawa Elusenol y Maer Wrecsam Mayor of Wrexham's Charity Dinner Dance (Is-Gadeirydd wedi mynychu/Vice-Chairman attended)	Wrecsam/ Wrexham
13/10/16	Ymweliad Cyngor Ysgol Gynradd i Neuadd y Sir Primary School Council Visit to County Hall	Rhuthun / Ruthin
16/10/16	Gwasanaeth Dinesig Maer Towyn Mayor of Towyn's Civic Service (Is-Gadeirydd wedi mynychu/Vice-Chairman attended)	Towyn
17/10/16	Agoriad Swyddogol Parc Coffa ac Amlogfa Sir Ddinbych Official Opening of Denbighshire Memorial Park and Crematorium	Llanelwy / St. Asaph
21/10/16	Agoriad Swyddogol adeilad newydd ar gyfer Ysgol Uwchradd y Rhyl ac Ysgol Tir Morfa Official opening of new building for Rhyl High School and Ysgol Tir Morfa	Y Rhyl / Rhyl

27/10/16	Digwyddiad Cyntaf Cyngor Ieuenctid Newydd First New Youth Council Event	Dinbych / Denbigh
03/11/16	Gwobrau Chwaraeon Cymunedol Sir Ddinbych Denbighshire Community Sports Awards	Llangollen
04/11/16	Agor Pafiliwn Newydd yn Rhewl Opening of New Pavilion in Rhewl	Rhewl
06/11/16	Gwasanaeth Dinesig Maer Caerwys Mayor of Caerwys' Civic Service (Is-Gadeirydd wedi mynychu/Vice-Chairman attended)	Caerwys
07/11/16	Seremoni torri'r dywarchen yng Nglasdir Turf Cutting Ceremony at Glasdir	Rhuthun / Ruthin
09/11/16	Ymweliad Cyngor Ysgol Gynradd i Neuadd y Sir Primary School Council Visit to County Hall	Rhuthun / Ruthin
10/11/16	Seremoni Ddinasyddiaeth Citizenship Ceremony	Rhuthun / Ruthin
12/11/16	Dawns Fasgiau Elusennol Maer Rhuddlan Rhuddlan Mayor's Masquerade Ball	Rhuddlan
16/11/16	Cyfarfod blynyddol gyda Chynghorau Dinas, Tref a Chymuned Annual meeting with City, Town and Community Councils (Is-Gadeirydd wedi mynychu/Vice-Chairman attended)	Rhuthun / Ruthin
18/11/16	Lansio Archwilio eich Archifau yng Nghymru Wales Launch of Explore Your Archive	Rhuthun / Ruthin
24/11/16	Dathlu 150 o flynyddoedd o Journal y Rhyl Celebrating 150 years of the Journal, Rhyl	Y Rhyl / Rhyl
24/11/16	Cyngerdd Awyr Las - Côr Ieuenctid Sir Ddinbych Cyngerdd Awyr Las Concert - Denbighshire Youth Choir	Y Rhyl / Rhyl
25/11/16	Diwrnod Hawliau Gofalwyr NEWCIS NEWCIS Carers Rights Day	Llanelwy / St. Asaph

COUNTY COUNCIL

Minutes of a meeting of the County Council held in Council Chamber, County Hall, Ruthin LL15 1YN on Tuesday, 18 October 2016 at 10.00 am.

PRESENT

Councillors Raymond Bartley, Brian Blakeley, Joan Butterfield, Jeanette Chamberlain-Jones, Bill Cowie, Ann Davies (Chair), Stuart Davies, Hugh Evans, Peter Evans, Bobby Feeley, Huw Hilditch-Roberts, Martyn Holland, Colin Hughes, Hugh Irving, Pat Jones, Gwyneth Kensler, Geraint Lloyd-Williams, Jason McLellan, Win Mullen-James (Vice-Chair), Dewi Owens, Merfyn Parry, Paul Penlington, Arwel Roberts, Anton Sampson, Gareth Sandilands, Barbara Smith, David Smith, Bill Tasker, Julian Thompson-Hill, Joe Welch, Cefyn Williams, David Williams, Eryl Williams, Huw Williams and Mark Young

ALSO PRESENT

Chief Executive (MM), Monitoring Officer/Head of Legal, HR & Democratic Services (GW), Head of Business Improvement and Modernisation (AS), Strategic Planning Team Manager (VR), and Committee Administrator (SLW).

1 APOLOGIES

Apologies for absence were received from Councillors Meirick Davies, Carys Guy, Rhys Hughes, Alice Jones, Barry Mellor, Bob Murray, Pete Prendergast, David Simmons and Cheryl Williams

The Chair welcomed everyone to the meeting of Full Council and also extended a welcome to Charlotte Owen of the Wales Audit Office attending as an observer.

2 DECLARATIONS OF INTEREST

No Declarations of Interest.

3 URGENT MATTERS AS AGREED BY THE CHAIR

No Urgent Matters.

4 CHAIRMAN'S DIARY

A list of civic engagements undertaken by the Chair and Vice-Chair for the period 30.06.2016 to 30.09.2016 had been circulated prior to the meeting.

RESOLVED that the list of civic engagements undertaken by the Chair and Vice-Chair be received.

5 MINUTES

The minutes of Full Council held on 5 July 2016 were submitted.

RESOLVED that the minutes of Full Council held on 5 July 2016 be confirmed as a correct record and signed by the Chair.

6 ANNUAL PERFORMANCE REPORT

The Lead Member for Finance, Corporate Plan and Performance introduced the Annual Performance Report (previously circulated) for Members to approve the draft 2015/16 Annual Performance Review, subject to agreed changes to enable translation and publication prior to 31 October 2016.

The draft report contained a summary of progress for each corporate priority, highlighting key successes or challenges encountered during the year. It also summarised the performance of corporate projects, corporate risks, comparable indicators (National Strategic Indicators – NSIs), (Performance Accountability Measures - PAMs), and key findings from external regulators. In addition, the report contained summary information regarding work undertaken in relation to diversity and equality, the Welsh Language Standards, as well as partnership and collaborative activity.

The Head of Business Improvement & Modernisation explained that the Council's Corporate Plan 2012-17 set the strategic direction for the Council and its priorities for the five year period. Details of the Council's intention to deliver the priorities had been set out in the annual service plans and the Corporate Plan Annual Delivery document.

The draft report had been developed by the Strategic Planning Team, in consultation with other council services. The performance information contained within the document had been provided by services, and had been drawn from the Verto Performance Management system. Consultation had taken place with the Senior Leadership Team (SLT) and Cabinet prior to being submitted to County Council for approval.

During discussion, the following issues were raised:

- Low response to the Residents Survey. Approximately 750 responses were received which was less than 1% of the county's population. A report was to be presented at Scrutiny in January 2017, to look at how to address this.
- Affordable Housing – a report had been presented to Scrutiny to bring empty properties into the housing market, and buying back ex-council properties. The council were in the first year of a 5 year housing strategy plan. As part of the housing strategy the council did attend regular meetings with Registered Social Landlords. There were no plans for a full scale development of new build council houses. A report was to be presented to Council Briefing in the New Year.
- BT Broadband was an ongoing issue. As Members were aware, BT Broadband had been discussed at Scrutiny recently. BT had provided a list of "Not" spots but there was a concern by Members that businesses would

move out of areas where superfast Broadband was not available. An update from BT on the progress of installation of superfast Broadband was requested.

- Support for businesses - Communication with local businesses was raised, as notifications sent out by the council containing information of local events were not reaching all businesses. It was clarified that businesses need to be registered with the council in order to obtain information. Members were encouraged to speak to businesses to urge them to register.
- Rhyl had been raised as a regeneration priority. The funding made available for regeneration came from both the Welsh Government and the private sector.
- Mental Health patients requiring inpatient treatment could occasionally be transferred as far as Glasgow due to the bed shortage in Denbighshire. It was a nationwide problem and the Health Boards together with Social Services were working extremely hard to find a solution to this problem. It was also confirmed that there would be a report to Partnerships Scrutiny Committee on this issue in early spring 2017.
- Re-assurance was requested for items marked “red” to be improved and how this was to be attained.
- The rate of older people (aged 65 or over) supported in the community per 1,000 population and aged 65 or over at 31 March – performance remained in the bottom quartile. This indicator did not take into account Denbighshire’s ambition to meet people’s need through reablement and community services rather than managed care. Good performance should be low in this indicator. Denbighshire’s performance had, therefore, improved in relation to both our, and Wales’ ambition to reduce formal support to individuals and should, therefore, be seen as being in the top quartile.
- Condition of the roads within Denbighshire – it was confirmed that each Member Area Group were given the opportunity to feed into the Network Management system but unfortunately there were financial constraints which meant not all roads could be kept in and “excellent” condition.
- Communities First – Statement from the Welsh Government the day following Council would announce the financial settlement. Thereafter clarification regarding Communities First would be sought.

The Lead Member for Social Care, Adult & Children’s Services offered her gratitude to the work the Adults & Children’s Department carried out in constantly striving to improve safe guarding.

The Leader expressed his gratitude to the Lead Member for Finance, Corporate Plan and Performance for presenting the report. He stated it was imperative that a robust Corporate Plan was in place.

The Leader also offered congratulations to everyone with the Council for being one of the highest performing councils in Wales.

RESOLVED that subject to any agreed changes, Members approve the draft 2015/16 Annual Performance Report to enable translation and publication before 31 October 2016.

At this juncture (11.35 a.m.) there was a 20 minute break.

The meeting reconvened at 11.55 a.m.

7 ANNUAL REPORT OF CORPORATE GOVERNANCE COMMITTEE

Councillor Jason McLellan presented the Annual Report of the Corporate Governance Committee (previously circulated) for the financial year 2015/16.

The Council was statutorily required, under the provisions of the Local Government Wales Measure 2011, to have an Audit Committee. The Corporate Governance Committee was the Council's designated Committee for that purpose.

The main areas of work the Committee oversees were as follows:

- An audit role in scrutinising the outcomes from internal audit reports and considering the findings and recommendations of external audits. To review and approve the internal audit strategy.
- Risk Management.
- Financial Management
- To scrutinise and recommend to Council and Cabinet policy on areas such as fraud, corruption and whistleblowing.
- Information Management, Freedom of Information requests and Data Protection.
- Monitor and review the operation of the Councils Constitution.
- Monitor and update the Governance Improvement Plan.
- Review complaints and complaint policy and consider Customer feedback.
- Review the operation of the Council's Whistleblowing arrangements.

Councillor Jason McLellan expressed his gratitude to all Members of the Corporate Governance Committee, together with the Lay Member, Paul Whitham, Lead Members who attend, especially Councillor Julian Thompson-Hill who attended most of the meetings, Officers and the Wales Audit Office representatives for all their hard work during the past year.

RESOLVED that Members note the content of the Annual Report of the Corporate Governance Committee.

8 STRENGTHENING AND IMPROVING SCRUTINY IN DENBIGHSHIRE

Councillor Huw Hilditch-Roberts introduced the Scrutiny report (previously circulated) to update Council on progress to date with implementation of the Scrutiny Improvement Action Plan, and the key findings of the recent scrutiny self-evaluation exercise.

The Scrutiny Co-ordinator presented a presentation and explained that following the publication in May 2014 of the Wales Audit Office's (WAOs) Improvement Study on Scrutiny in Local Government in Wales "Good Scrutiny? Good Question", a Scrutiny Improvement Action Plan had been agreed by the Scrutiny Chairs and Vice-Chairs Group (SCVCG) with a view to moving scrutiny forward in Denbighshire.

The national study stipulated that local authorities across Wales should undertake regular self-evaluation of scrutiny utilising the outcomes and characteristics of effective local government overview and scrutiny.

A set of national outcomes and characteristics for effective scrutiny were agreed. They were to focus on:

- Better outcomes
- Better decisions, and
- Better engagement.

Following the self-evaluation exercise, the main conclusions from analysing the responses were:

Strengths:

- Members and Officers feel scrutiny has a clear and valued role in the Council's governance
- Scrutiny generally operates on a non-political basis and is councillor led
- Cabinet Members attendance at Scrutiny worked well
- Generally, a high level of mutual trust existed between scrutiny members and internal/external officers who attend scrutiny meetings

Areas identified for improvement:

- More training on scrutiny specific skills
- Members attendance at committee meetings
- Communication with the public encouraging public attendance and engagement
- Explore potential of webcasting scrutiny meetings.

There was a need to improve:

- Members' attendance at Committee meetings, and
- Communication with the public, encouraging public attendance and engagement.

Councillors could request items to be put before Scrutiny by completing a "Member Proposal Form" and submitting it to the SCVCG.

Members of the public could request an item to be put before Scrutiny by completing a "Scrutiny Request Form".

The SCVCG considered each request and if it passed the PAPER test, the SCVCG would then decide how to examine the matter in detail.

The PAPER test was as follows:

- **P**ublic Interest – was the matter of concern to residents?
- **A**bility to have an impact – could Scrutiny influence and change things?
- **P**erformance – was it an underperforming area or service?
- **E**xtent – did it affect a large number of residents or a large geographic area?
- **R**eplication – was anyone else looking at it?

If the request did not pass the PAPER test, the SCVCG may:

- Refer it elsewhere i.e. a Member Area Group
- Request an information report to determine whether any further work is required and by whom
- Respond with reason(s) for the issue not being pursued.

During discussion, an issue was raised in relation to the North Wales Ambulance Service and it agreed to refer to the Scrutiny Chairs and Vice-Chairs Group.

RESOLVED that Members of Council note the content of the report.

9 COUNTY COUNCIL FORWARD WORK PROGRAMME

The Monitoring Officer/Head of Legal, HR & Democratic Services introduced the Council's Forward Work Programme (previously circulated)

Members were reminded that there would be Budget Workshops held on 1 November and 18 November.

RESOLVED that subject to the above, the Council Forward Work Programme be approved and noted.

The meeting concluded at 1.00 p.m.

Report To:	Full Council
Date of Meeting:	6 th of December 2016
Lead Member / Officer:	Cllr Huw Jones – Lead Member Community Development Nicola Stubbins Corporate Director – Communities
Report Author:	Emlyn Gwynedd Jones (Public Protection Manager)
Title:	Welsh Language Steering Committee

1. What is the report about?

1.1 The report relates to establishing a formal Welsh Language Steering Committee.

2. What is the reason for making this report?

2.1 The reason for making the report is so that a decision can be made to establish a formal Welsh Language Steering Group within the Council's constitution.

3. What are the Recommendations?

3.1 The recommendations are that Council:

- Adopt the Welsh Language Steering Committee approving its addition to the Council's principal committee structure
- Confirm the scope/remit of the Welsh Language Steering Committee

4. Report details

4.1 The Welsh Language Standards have been issued to the Authority by the Welsh Language Commissioner. The majority of the standards came into force on the 1st of April 2016. A smaller number of standards relating to policy development came into force on the 1st of October 2016.

4.2 Members, Senior Management and staff are embracing the new Welsh language standards. Denbighshire is a predominantly bilingual county with a rich culture and heritage. We are proud of this and want this pride to be reflected in our day to day interaction with communities, with residents and with our staff.

4.3 A Welsh Language Steering Group currently exists within the Council. It is chaired by the Lead Member Community Development and is formed of Members with officer representation through Corporate Director – Communities, Public Protection Manager and Team Leader Communications. The current terms of reference for the Group is attached as Appendix A.

- 4.4 Members of the Welsh Language Steering Group have discussed changing the group from its current internal form to a public committee. Members of the group were in favour of the following:
- The committee would be a formal committee with meetings held in public and agenda documents published on the Council's website
 - Similar to other principal committees it would have 11 Members, politically balanced
 - It would be an advisory committee whose membership could contain executive (Cabinet) and non-executive Councillors
- 4.5 The existing terms of reference for the Welsh Language Steering Group have been adapted by officers within Democratic Services and can found as Appendix B to this report. It is proposed that this would be the terms of reference for the new Welsh Language Steering Committee.
- 4.6 The new Welsh Language Steering Committee would aim to coordinate political and officer support to the delivery and implementation of the Council's forthcoming Welsh Language Strategy and monitor progress with the implementation of the Welsh Language Standards. It will also help to ensure that the Council continues to be closer to the community and provide the required status which comes with a formal committee. This is in line with Council's vision for the Welsh Language.
- 4.7 The committee support provided for the other committees would be provided to the new Welsh Language Steering Committee.

5. How does the decision contribute to the Corporate Priorities?

- 5.1 The Council has prioritised the Welsh Language and embraced the Welsh Language Standards. This decision will help to ensure that the Council has the structure in place to monitor and govern the development of the Welsh Language within the Council.

6. What will it cost and how will it affect other services?

- 6.1 This will be contained within existing resources.

7. What are the main conclusions of the Well-being Impact Assessment?

- 7.1 Please find the assessment attached to the report.

8. What consultations have been carried out with Scrutiny and others?

- 8.1 Consultation has taken place with the Welsh Language Steering Group, Lead Member for Community Development, CET and Cabinet.

9. Chief Finance Officer Statement

9.1 The cost of establishing the steering committee should be contained within existing resources.

10. What risks are there and is there anything we can do to reduce them?

10.1 The risks of not implementing this change is that fails to have the necessary structure in place to secure the delivery and implementation of the Welsh Language Strategy and Welsh Language Standards.

11. Power to make the Decision

11.1 Section 101 and 102 Local Government Act 1972

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Draft Terms of Reference - Denbighshire's Welsh Language Steering Group

Purpose of the Group:

- To provide political / officer support to the delivery and implementation of the Welsh Language Strategy in Denbighshire.

Main roles and responsibilities:

- To assist the Council in developing the Welsh Language Strategy for Denbighshire.
- To monitor progress with the implementation of the Welsh Language Standards.
- To agree an annual report on progress with the Standards to the Welsh Language Commissioner.
- To assist in scoping and prioritising the Audit recommendations into an Action Plan which is then developed and monitored.
- To make recommendations to Cabinet and/or Council as appropriate
- To champion the Welsh Language and its development in Denbighshire.
- To enhance and promote a bilingual culture within the organisation.
- To monitor progress with other corporate Welsh Language issues eg translation service, Welsh Language training, mentoring.
- To play an active role in the development of other key areas of work relating to the Welsh Language – More Than Words framework (Health and Social Care), Welsh in Education Strategic Group, Local Development Plan.
- To play a proactive role in county-wide foras such as the County Welsh Language Forum, Menter Iaith Sir Ddinbych.
- Members are expected to report back to their political groups following the meetings.

Membership of the Group:

The Group will need to appoint a Chair and Vice Chair. The Group will consist of:

- Cabinet Lead Member with responsibility for the Welsh Language.
- Representatives of each of the political groups.
- Corporate Director – Communities
- Public Protection Manager (with strategic responsibilities for the Welsh Language)
- Team Leader – Communications and Campaign Management
- Representatives from Education and Social Services.

The Group will reserve the right to invite additional officers/ Members as and when appropriate.

Regularity of meetings:

Meetings will be held quarterly basis at County Hall, Ruthin.

Meeting notes will be produced for each steering group meeting.

Papers will be made available a week prior to the meeting.

Welsh Language Steering Committee

Terms of Reference

1 Role and Function

- 1.1 To coordinate political / officer support to the delivery and implementation of the Welsh Language Strategy in Denbighshire. The Committee may require any member or officer of the Council to attend before it to answer questions and may invite other persons to attend meetings of the Committee.
- 1.2 The Committee will:
- Assist the Council in developing the Welsh Language Strategy for Denbighshire.
 - Monitor progress with the implementation of the Welsh Language Standards.
 - Agree an annual report on progress with the Standards to the Welsh Language Commissioner.
 - Assist in scoping and prioritising the Audit recommendations into an Action Plan which is then developed and monitored.
 - Make recommendations to Cabinet and / or Council as appropriate
 - Champion the Welsh Language and its development in Denbighshire.
 - Enhance and promote a bilingual culture within the organisation.
 - Monitor progress with other corporate Welsh Language issues.eg translation service, Welsh Language training, mentoring.
 - Play an active role in the development of other key areas of work relating to the Welsh Language – More Than Words framework (Health and Social Care), Welsh in Education Strategic Group, Local Development Plan.
 - Play a proactive role in county-wide fora such as the County Welsh Language Forum, Menter Iaith Sir Ddinbych.
- 1.3 In addition members of the Committee will be expected to report back to their political groups on the Committee's business.
- 1.4 The Committee is an advisory committee and does not have delegated decision-making powers except in regards to certain areas of its own proceedings e.g. appointment of chair, confirmation of minutes, etc.

2 Access to Information

- 2.1 The Committee's agendas, minutes and reports will be publically available on the Council's website unless they contain confidential information or are exempt from publication under the provisions of Part4 (Schedule 12A) of the Local Government Act 1972. Meetings of the Committee will be open to the public except for the discussion of any exempt items or where it is likely that exempt information would be disclosed.
- 2.2 The Committee will apply Section 14 of the Council's constitution – Access to Information Procedure Rules.

3 Rules of Procedures (Standing Orders)

- 3.1 The Council Rules of Procedures (section 4.33 of the Council's constitution 'Application to committees and subcommittees') will apply to the Committee's proceedings. These include rules on the Committee's quorum, voting arrangements and rules of debate.

4 Membership

- 4.1 Membership of the Committee will be 11 councillors to include where possible the lead Cabinet member with responsibility for Welsh language issues. The Committee will be politically balanced with the lead Cabinet member's seat counting towards the political balance calculations.
- 4.2 Membership of the Committee will be open to executive and non-executive councillors.

5 Appointment of Chair and Vice Chair

- 5.1 The Committee will appoint a Chair and Vice Chair from its membership to serve for one year. Appointments will be made at the first meeting of the Committee following the Annual Meeting of Council each year, or when a vacancy arises.
- 5.2 The post of Chair of the Committee will not be eligible to receive a senior salary payment.

6 Meetings

Meetings of the Committee will be held 3 times a year unless there is insufficient business to convene a meeting. Special meetings of the Committee may be held as and when necessary.

7 Attendance by Councillors who are not Members of the Committee

- 7.1 There is no restriction on councillors attending as observers, except during consideration of any matter where the member would have been required to declare a personal and prejudicial interest in that matter.
- 7.2 There is no automatic right for observers to speak on any issue. The right of a non-committee member to speak is solely at the discretion of the chair of the meeting. .

8 Officer and Administrative Support

- 8.1 The Committee will be supported by the following officers or their equivalent successors:
- Corporate Director – Communities
 - Public Protection Manager (with strategic responsibilities for the Welsh Language)
 - Team Leader – Communications and Campaign Management
 - Representatives from services supporting the Welsh Language Strategy

The above list is indicative and may be amended or added to at any time to support the work of the Committee.

The administration and secretariat for the Committee, including notification of meetings, calls for reports, forward work programme, agendas and minutes, will be undertaken by the Democratic Services Team (or its equivalent successor team).

Welsh Language Steering Committee

Wellbeing Impact Assessment Report

This report summarises the likely impact of a proposal on the social, economic, environmental and cultural well-being of Denbighshire, Wales and the world.

Assessment Number:	103
Brief description:	Introducing a new Welsh Language Steering Committee into the Council's committee structure
Date Completed:	08/11/2016 10:32:30 Version: 1
Completed By:	Emlyn Jones
Responsible Service:	Legal, HR & Democratic Services
Localities affected by the proposal:	Whole County,

IMPACT ASSESSMENT SUMMARY AND CONCLUSION

Before we look in detail at the contribution and impact of the proposal, it is important to consider how the proposal is applying the sustainable development principle. This means that we must act "in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs."

Score for the sustainability of the approach

Could you do more to make your approach more sustainable?

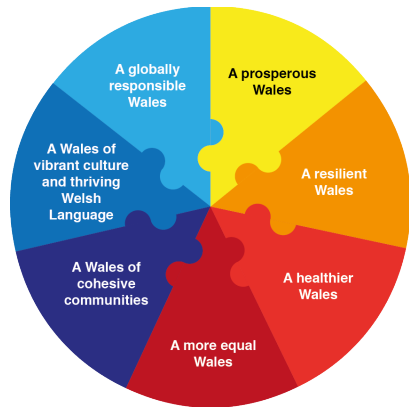
(2 out of 4 stars)



Actual score: 10/ 24.

Summary of impact

Wellbeing Goals



A prosperous Denbighshire	Neutral
A resilient Denbighshire	Neutral
A healthier Denbighshire	Neutral
A more equal Denbighshire	Neutral
A Denbighshire of cohesive communities	Neutral
A Denbighshire of vibrant culture and thriving Welsh language	Positive
A globally responsible Denbighshire	Neutral

Main conclusions

The main conclusions are that this specific proposal is very limited and specific. It will have only positive impacts on the welsh language.

THE LIKELY IMPACT ON DENBIGHSHIRE, WALES AND THE WORLD

A prosperous Denbighshire

Overall Impact:	Neutral
Justification for Impact:	The decision to agree on a new Welsh Language Committee is unrelated to the above.

Positive consequences identified:

Unintended negative consequences identified:

Mitigating actions:

A resilient Denbighshire

Overall Impact:	Neutral
Justification for Impact:	As previous

Positive consequences identified:

Unintended negative consequences identified:

Mitigating actions:

A healthier Denbighshire

Overall Impact:	Neutral
Justification for Impact:	as previous

Positive consequences identified:

Unintended negative consequences identified:

Mitigating actions:

A more equal Denbighshire

Overall Impact:	Neutral
Justification for Impact:	as previous

Positive consequences identified:

Unintended negative consequences identified:

Mitigating actions:

A Denbighshire of cohesive communities

Overall Impact:	Neutral
Justification for Impact:	as previous

Positive consequences identified:

Unintended negative consequences identified:

Mitigating actions:

A Denbighshire of vibrant culture and thriving Welsh language

Overall Impact:	Positive
Justification for Impact:	As above

Positive consequences identified:

Greater status to the language within the council and subsequently externally. Governance and monitoring of the Welsh language strategy and standards.

As above

As above

Unintended negative consequences identified:

Mitigating actions:

A globally responsible Denbighshire

Overall Impact:	Neutral
Justification for Impact:	as previous

Positive consequences identified:

Unintended negative consequences identified:

Mitigating actions:

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COUNCIL FORWARD WORK PROGRAMME

Meeting	Item (Description / Title)		Purpose of Report	Council Decision Required (yes/no)	Lead member and Contact Officer
31 January 2017	1	Approval of the Council's Budget	To agree the Council's budget for the 2017/18 financial year.	Yes	CLlr Julian Thompson-Hill/Richard Weigh
	2	Approval of Rhyl Aquatic Centre	To inform Council of the Rhyl Aquatic Centre plans and obtain Members approval.	Yes	CLlr Hugh Irving (representing CLlr Huw L Jones) / Jamie Groves
14 February 2017	1	Setting of the Council Tax	To set the Council Tax levels for the 2017/18 financial year.	Yes	CLlr Julian Thompson-Hill/Richard Weigh
	2	Annual Review of Political Balance and the 2018 Committee Timetable	To review the political balance of the Council's committees (subject to changes after the May 2017 elections) and confirm the 2018 committee timetable.	Yes	CLlr Barbara Smith/Steve Price
COUNCIL BRIEFING 6 March 2017	1	Member Training & Development Strategy	To consider and comment on the programme for training and development for 2017 onwards.	N/A	CLlr Barbara Smith / Steve Price
4 April 2017	1	Remuneration for Members	To consider and adopt the determinations of the Independent Remuneration Panel for Wales's Report	Yes	CLlr Barbara Smith / Gary Williams / Steve Price
23 May 2017 Annual Meeting	1	Appointment of Chairman and Vice Chairman of the Council	To appoint to these civic posts for the 2017/18 municipal year.	Yes	Gary Williams / Eleri Woolford / Steve Price
	2	Election of Leader of the Council	To elect the Leader of the Council.	Yes	Gary Williams
	3	Review of Political Balance	A statutory annual review of the	Yes	Gary Williams / Steve Price

COUNCIL FORWARD WORK PROGRAMME

			political balance arrangements		
COUNCIL BRIEFING					
12 June 2017					
4 July 2017					
5 September 2017					
17 October 2017					
COUNCIL BRIEFING					
13 November 2017					
5 December 2017					

Note for Officers – Full Council Report Deadlines

<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>
				December 2016	22 Nov 2016
January 2017	17 January 2017	February 2017	31 January 2017	April 2017	21 March 2017
May 2017	9 May 2017	July 2017	20 June 2017	September 2017	22 August 2017
October 2017	3 October 2017	Dec 2017	21 Nov 2017		

Updated 17/11/2016 SP

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